



CARD ADDITION/CHANGE REQUEST FORM

**IMPORTANT - PLEASE READ BEFORE PROCEEDING:
ALL INFORMATION LISTED IS REQUIRED AND MUST BE COMPLETED.
PLEASE FAX THIS REQUEST FORM TO CUSTOMER SERVICE AT 425-969-2945.
THIS REQUEST WILL NOT BE EFFECTIVE UNTIL THE SIGNATURE HAS BEEN
VERIFIED BY CUSTOMER SERVICE.**

Thank you for your cooperation.

Merchant Name: _____

Merchant Number: _____ **(Required)**

American Express:

Please check one: Add Change

Merchant Account # / SE Number _____

Discover Card:

Please check one: Add Change

Merchant Account # _____

Diners Club / Carte Blanche:

Please check one: Add Change

Merchant Account # _____

Japanese Credit Bureau (JCB)

Please check one: Add Change

Merchant Account # _____

Signature of Authorized Principal
(as specified on the Merchant Application/Agreement)

Date

If you should have any questions, please contact our Customer Service department at (800) 675-6573 or email us at support@appliedmerchant.com